

**CONSTITUTION AND BY-LAWS  
OF THE  
DUPAGE BASKETBALL ASSOCIATION**

9/25/2008

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# DBA CONSTITUTION AND BY-LAWS

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# CONSTITUTION OF THE DUPAGE BASKETBALL ASSOCIATION

## ARTICLE I - ORGANIZATION/LEAGUE STRUCTURE

This organization shall be known as the DuPage Basketball Association. The Association shall be comprised of two conferences (as identified in Section 1, below). Each conference shall be comprised of one or more leagues, each representing a gender and school class.

### Section 1 - Conferences

The two conferences are:

- 1) **DuPage Parochial Conference** – This conference is for the 5th, 6th, 7th and 8th grade “A” teams, which would be the teams containing the best 6 players of the gender/class.
- 2) **DPL West Conference** – This conference is for schools having more than one team per gender/class, and would be for 5th, 6th, 7th, and 8th grade teams not containing the best 6 players of the gender/class.

## ARTICLE II - PURPOSE

The purpose of the Association shall be to provide a mechanism for schools to compete in the game of basketball on an interscholastic basis in a structured, organized manner which attempts to protect and promote the athletic and other interests of the schools belonging to the Association.

## ARTICLE III - SCHOOL MEMBERSHIP

### Section 1 - Member School Requirements

The Association shall be composed of any grammar school in DuPage County which is initially accepted into the Association (see Section 1.2 below), desires continued membership in the Association, timely notifies the Association of its intent to participate in the Association, agrees to submit a signed Principal Support Agreement (the form and content of which shall be determined by the Board), and follows the rules and regulations of the Association as herein defined.

#### Section 1.1 - Principal Support Agreement

A Principal Support Agreement must be submitted annually.

#### Section 1.2 - Non-Member School Requirements

Non-member schools wishing to become a member must be approved by a majority vote of the Officers based on the school's proximity to other member schools, its willingness and ability to comply with Association By-Laws, and other factors considered pertinent by the Officers. Upon being granted membership, the school shall be placed on two year probation, during which time their compliance to the entry criteria shall be judged. The school may have its membership revoked by the Officers at any time during the probationary period. At the conclusion of probation, only the Board of Control may revoke that membership.

#### Section 2 - Membership Forfeiture

Schools will forfeit membership by failure to annually notify the Association of its intent to participate in basketball competition. Participation of boys teams and girls teams may be on the 8th grade level, 7th grade level, 6th grade level, 5th grade level, or any combination of these grade levels. However, in order for a team to participate in the DPL West Conference, the school must have its related “A” team participating in the Association's DuPage Parochial Conference.

#### Section 3 - Association Rules Violation

Any violation of the rules of the Association shall render the offending school liable for expulsion by a majority vote of the Association's Board of Control.

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## ARTICLE IV - BOARD OF CONTROL, OFFICERS AND LEAGUE OPERATIONS

### Section 1 - Board of Control

Authority over and responsibility for the Association shall be vested in a Board of Control, consisting of one representative from each member school. Representatives shall be the school's athletic director, basketball coordinator, or other recognized official as determined by the school's principal. Representatives shall, as a condition of his/her school being a member of the Association, provide the Association with both his/her work and home telephone numbers, and the work and home telephone numbers of an alternate school representative having equivalent authority. A directory of members and alternates will be created and provided to Association Officers and appropriate school representatives.

### Section 1a - Association Officers

Administration of the Association shall be vested in the Officers, subject to the oversight of the Association's Board of Control.

### Section 2 - Officer Duties

The Officers of the Association and their duties shall be:

- 1) The President shall:
  - a) Serve as the head of the Board of Control
  - b) Oversee all Association functions
  - c) Uphold the Association's Constitution and By-Laws
  - d) Call Association meetings
  - e) Coordinate the arbitration of problems, the resolution of issues, the interpretation of rules, and the determination of penalties.
  - f) Act as liaison between the Association and school administrators
  - g) Supervise Conference Commissioners
  - h) Appoint interim officers
  - i) Administer the distribution of awards
    - i) Collect traveling trophies from prior year winners, remove current year blank nameplates, and deliver trophies to distribution sites:
      - Regular season 1st place to single site for subsequent winning school pick-up
      - Tournament 1st & 2nd place to championship site
    - ii) Have current year plates engraved and distributed trophy winners
  - j) Serve on the Competition Committee
- 2) The Secretary shall:
  - a) Distribute materials for meetings
  - b) Record minutes of all Association meetings and tally all voting
  - c) Oversee the hiring of the Schedule Chairman(men) who will produce the game schedules and coordinate subsequent changes to the schedules
  - d) Hire the Assignment Chairman(men) who will procure, schedule, and coordinate referees for designated league games
  - e) Serve as liaison between the Association and the Schedule and Assignment Chairmen
  - f) Assign and supervise the league Assistant Secretaries
  - g) Monitor compliance of the Conference's Assistant Secretaries with the rules related to distribution of scores and standings
  - h) Calculate each school's net fee based on the final schedules
  - i) Preside over meetings in the absence of the President
  - j) Fill the office of President, if vacated, until filled by election
  - k) Coordinate the process for nominating officers
  - l) Serve on the Competition Committee
- 3) The Treasurer shall:
  - a) Collect Association fees
  - b) Pay bills of the Association
  - c) Prepare and present annual financial reports (as of the June 30th fiscal year-end), including the distribution of copies of the June 30th bank statement, at the Annual Meeting
  - d) Serve on the Competition Committee
- 4) The Conference Commissioners shall:
  - a) Uphold the Association's Constitution and By-Laws
  - b) Arbitrate problems and investigate By-Law violations
  - c) Act as liaison between the Conference and school administrators
  - d) Collect team rosters (normally done by the DPL West Commissioners)
  - e) Acquire awards (normally done by the DuPage Parochial Commissioners)
  - f) Assist the President in the administration of awards
  - g) Serve as an authorized check signer on the Association's checking account

## **Section 2a - Officer-School Communications**

While it is the responsibility of the Officers to interpret rules, make judgments, and assess penalties, it is the responsibility of member school administrators (primarily the Board of Control member) to interact with a school's players, coaches, parents, and fans, especially in the administration of Association penalties. In no instances should an Officer have to communicate directly with anyone other than a school principal or Board of Control member.

### **Section 2.1 - Assistant Secretary**

There shall be an ex-officio Assistant Secretary assigned by the Schedule Chairman to each league. Each member school shall be responsible for providing a "named" volunteer and contact information (name, email and phone) to serve in the role of Assistant Secretary. This volunteer contact information shall be provided to the League Secretary no later than three weeks from the season opener (the actual season opener date is confirmed at the Annual Meeting in August). Failure to provide this info by this date shall result in a \$50 per week fine to the member school. The Assistant Secretary shall collect scores and publish results/standings to the league's head coaches, all Board of Control members, and the Association's officers on a weekly basis during the regular season and during the post-season tournament.

#### **Section 2.1a - Assistant Secretary Failure to Perform**

If the Assistant Secretary falls more than one week behind the above described distribution schedule, the Secretary shall warn the Assistant Secretary and notify that school's Board of Control member that distribution must be caught up within one week. If the situation is not resolved within that one week, the school shall be fined \$50 per week until the delinquency is rectified.

#### **Section 2.1b - Coaches Failure to Report Scores**

If the Assistant Secretary is unable to obtain scores from a league coach within two days following the game, that school's Board of Control member should be notified, and that Board of Control member shall take the action necessary to rectify the situation. If it is not rectified within 5 days of the Board of Control member being notified, the school shall be fined \$25 per week until the delinquency is rectified.

#### **Section 2.1c - Assistant Secretary and Tournament Pairings**

The Assistant Secretary shall prepare tournament pairings in accordance with the published tournament schedule and will communicate these pairings both verbally (by 10:00pm on the Monday following the last scheduled regular season game) and in writing (postmarked by 5:00pm on the Tuesday following the last scheduled regular season game) to each league head coach, all Board of Control members, and the Association's officers. Conflicts that cannot be resolved by the Assistant Secretary should be referred to the Schedule Chairman. Tournament games that cannot be rescheduled by the Schedule Chairman shall be forfeited by the team that cannot play the scheduled tournament game.

## **Section 2.2 - Association Checking Account and Signatories**

The Association checking account shall be set up such that all disbursement checks require two signatures. The Treasurer and Conference Commissioners shall be account signatories.

## **Section 2.3 - Competition Committee**

The Association shall have a standing Competition Committee with responsibility over the proper placement of teams within the Conferences and Divisions. The Committee shall be comprised of the Association President, Secretary, and Treasurer (with the Conference Commissioners acting in an advisory capacity).

### **Section 2.3a - Competition Committee Meetings**

The Competition Committee shall meet on a bi-weekly basis (or other basis as determined by the Committee to be more appropriate) during the season to review standings and game results for the purpose of detecting possible team splitting violations.

## **Section 3 - Association Officer Election**

Officers shall be elected by a majority vote of the Board of Control at the Annual Meeting and shall perform the duties of their office until the next Annual Meeting.

### **Section 3a - Nomination of Officer Candidates**

Nominations of candidates must be made to the Secretary at least three weeks prior to the Annual Meeting such that they can be communicated to all Board of Control members at least two weeks before the Annual Meeting (this to give Board of Control members adequate time to properly consider all candidates).

#### **Section 3.1 - Perpetual List**

A Perpetual List of member school officer responsibility (Exhibit A) shall be maintained from which, in the absence of a candidate for office, the open position shall be filled by a representative of the school at the top of the list. The List, which includes only those schools with teams participating in at least six of the sixteen Leagues, shall be initially established by lottery, with subsequent new member schools placed in the third position on the list. Schools placing an officer (excluding ex-officio secretaries) shall be dropped to the bottom of the list. Schools unwilling or unable to fulfill, or are unsuccessful in carrying out the duties of an officer obligation under this section shall be immediately expelled (upon a majority vote of the Board of Control) from the Association for one season).

#### **Section 4 - Ex-Officio Assistants to League Officers**

At the discretion of the Board at its Annual Meeting, ex-officio assistants may be elected for one year terms to assist any of the officers or commissioners.

#### **Section 5 - Board of Control Governance of By-Laws**

The Board of Control shall determine the rules and regulations governing the Association, hereinafter known as the By-Laws. The By-Laws shall be adopted and modified by a two-thirds vote of the Board of Control.

#### **Section 6 - Board of Control Hearing of Complaints**

The Board of Control may be required to hear formal complaints, decide issues, etc. at the discretion of the President.

#### **Section 7 - Board of Control Setting of League Fees**

The Board of Control will set League Fees for each member school by a majority vote at its Annual Meeting, based on its then current financial status and the projected expenses of operating the Association programs for the upcoming season. All League Fees are payable as prescribed by the Board at the time fees are set. The Association Officers may assess a reasonable late charge to schools delinquent in paying their fees.

#### **Section 8 - Compensation to Officers and other Parties**

League fees are to be used to pay direct operating expenses of the Association only. This includes service charges and fees paid to the Schedule Chairman(men), Assignment Chairman(men), and any other party who performs a compensable product or service to the Association (amounts to be negotiated between the product or service provider and the Board of Control), and an annual stipend of \$150 paid to the President, Secretary, Treasurer, and each Commissioner.

#### **Section 8.1 - Completed League Schedule Change Fees**

A change to a completed League schedule that requires the schedule to be redone will result in an additional fee (the per team charge as determined in Section 8 above times the number of teams in that league) paid to the Schedule Chairman by the school causing the change. Similarly, a change to a completed League schedule that does not require rewriting the entire schedule shall result in the school causing the change paying a \$5 per changed game (i.e., the school's game and any related game changes) fee to the Schedule Chairman.

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### **ARTICLE V - BOARD OF CONTROL MEETINGS**

#### **Section 1 - Annual Meeting and Post-Season Meeting**

An Annual Meeting of the Board of Control shall be held on Wednesday evening of the last full week in August. A General Meeting (which includes the coaches of member schools) may be held at a date between the Annual Meeting and the start of the season if it is determined by the Board to be necessary or desirable. A Post-Season Meeting of the Board of Control shall be held on Wednesday evening of the last full week in April, for the sole purpose of discussing issues from the past season and developing a list proposed rule changes to be voted upon at the Annual Meeting.

#### **Section 2 - Special Meetings**

Special meetings of the Board of Control may be held upon notification by the President.

#### **Section 3 - Ad Hoc Administrator Meetings**

Meetings of the administrators of member schools may be held when deemed necessary by the Board of Control.

#### **Section 4 - Special Meetings called by Member Schools**

Special meetings of the Board of Control shall be called by the President upon written request from at least four member schools.

#### **Section 5 - Member School Meeting Representation**

Each member school should have a representative present at all meetings. In order to encourage attendance, suspension from Association membership may result from chronic absence from meetings. Such a suspension (or probation) may be enacted by a majority vote of the Board of Control.

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### **ARTICLE VI - VOTING**

#### **Section 1 - Voting Matters**

All matters involving the Constitution or By-Laws shall be decided by a two-thirds vote of the Active Members of the Board of Control. All matters of routine business shall be decided by a majority vote of the Board. Each Active Member School shall have one vote.

### **Section 1.1 - Maintaining Voting Rights**

To be an Active Member and maintain voting rights, a member school must have teams in at least 6 of the Association's 16 leagues. This determination shall be made based on a school's team commitment for the upcoming season.

### **Section 2 - Amendments**

The Constitution of this Association and its By-Laws may be amended by a two-thirds vote of the Board of Control at any meeting at which a quorum is present, provided the proposed amendment has been submitted to the Officers of the Association not less than one month prior to the meeting. The Secretary shall submit such proposed amendments to the members of the Board of Control at least two weeks prior to a vote on any amendment.

### **Section 3 - Quorum**

A quorum shall consist of two-thirds of the Active Members of the Board of Control. All meetings of the Association shall be held under *Roberts' Rules of Order*.

## **EXHIBIT A**

### **Perpetual List of Officers**

(subject to having teams in more than 1/3 of the leagues)

9/25/08

Holy Trinity

Sacred Heart

St. Walter

St. James

All Saints

St. Matthew

St. Joseph

St. Joan of Arc

St. John the Baptist

St. Alexander

Our Lady of Peace

St. Michael

Sts. Peter & Paul

St. Irene

St. Petronille

St. Raphael

St. Pius

St. Scholastica

St. Mary

St. Dominic

# BY-LAWS OF THE DUPAGE BASKETBALL ASSOCIATION

## ARTICLE I - LEAGUES, DIVISIONS AND SCHEDULES

### Section 1 - League Schedules

The official league schedules will be produced by the Schedule Chairman in accordance with the rules contained herein and approved by the Association's Competition Committee. The number of games scheduled shall be in accordance with Section 1.2, subject to gym availability. In order to achieve game limits under conditions of inadequate gym availability, schools may, as an exception to the normal game-days of Friday, Saturday, and Sunday, both provide and play weeknight games. Teams are expected to adhere to their schedule, with changes to the schedule made only under exceptional circumstances, and then only with the approval of the Schedule Chairman.

#### Section 1.1 - Divisions

Each league shall consist of one or more divisions. The number, size, and composition of divisions, as well as the format for crossover games, will be determined annually by the Schedule Chairman, subject to the approval of the Association's Competition Committee.

##### Section 1.1a - Tiering of Divisions

If more than one division is established in any league within the DuPage Parochial Conference, the divisions will be tiered, and teams will be assigned to divisions based on relative class size (by gender). Once assigned to a division, teams will be seeded by the Schedule Chairman based on their prior year performance and other pertinent factors.

##### Section 1.1b - Divisional Assignments

In order to determine divisional assignments in the DuPage Parochial Conference, schools shall provide the Association with a listing of the number of boys and girls in each grade of the school.

##### Section 1.1c - Divisional Transfer Petition

Schools may petition the Association's Competition Committee for a divisional transfer of one or more of their teams if exceptional circumstances exist which clearly indicate that competition within the League would be significantly enhanced by such a transfer, or if a grave injustice would be imposed on a team if left in a division to which it was assigned. Petitions must be communicated to the Schedule Chairman by September 15<sup>th</sup>.

##### Section 1.1d - Maintaining Divisional Equity

The Competition Committee shall be empowered to force teams to change divisions if it judges that an overwhelming inequity would exist otherwise.

### Section 1.2 - Regular Season Games

Each team will play all other teams within its division at least one time, and will play the following targeted number of regular season games:

- 12 games - DuPage Parochial Conference – 7<sup>th</sup> and 8<sup>th</sup> grades
- 10 games - DuPage Parochial Conference – 5<sup>th</sup> and 6<sup>th</sup> grades
- 12 games - DPL West Conference – 7<sup>th</sup> and 8<sup>th</sup> grades
- 10 games - DPL West Conference – 5<sup>th</sup> and 6<sup>th</sup> grades

### Section 1.3 - Interdivisional Games

Interdivisional games will be limited (whenever possible) to lower seeded upper tier teams playing higher seeded lower tier teams, and such games, when played, will count towards a team's regular season win/loss record.

## Section 2 - Post-Season Tournament Schedules

The Association will sponsor post-season tournaments for each League, with seeding based on final regular season standings. Tournament schedules will be prepared by the Schedule Chairman and approved by the Association's Competition Committee.

### Section 2.1 - Tie-Breakers

Final League standings will be based on overall season record. Ties will be broken first by head-to-head competition (games won/lost percentage) during the regular season, then by divisional win-loss record (only if tied teams played the same number of divisional games), then by cumulative point differentials of League games played between tied teams, and finally by coin flip. First place ties will be broken in the prescribed manner for tournament seeding purposes only, but, if not broken by head-to-head regular season competition, will be named co-champions for trophy purposes. There will be no playoff games to break ties in final regular season standings.

### Section 2.1a - Multiple Team Tie-Breaker

In situations of head-to-head ties between multiple teams, if a point is reached where a tie-breaker splits one or more teams out of the tie situation, yet one or more other teams remain tied, those teams that continue to be tied within this multiple team tie-breaker procedure will revert back to the beginning of the tie-breaking steps in Section 2.1 above. First place ties of multiple teams will be broken in the prescribed manner for tournament seeding purposes only, but will be named co-champions for trophy purposes.

### Section 2.2 - Post-Season Tournament Seeding

The post-season tournament will schedule higher seeded teams to play lower seeded teams, and on an interdivisional basis after the first round in the DPL West Conference if more than one division exists.

### Section 2.3 - Post-Season Tournament Neutral Sites

If a post-season tournament game is scheduled for a neutral site, neither team shall be permitted to practice at that site unless equivalent practice times are provided to both teams.

### Section 3 - No All-Star Games

The Association will not sponsor post-season All-Star games.

### Section 4 - Unplayed Games and Financial Penalties

Unplayed games shall be handled as follows:

- 1) The team that is unable to play a scheduled game shall, if the opposing team is **unwilling** to reschedule the game, forfeit the game and be placed on probation. The forfeiting team will be liable to the opposing team for a \$25 penalty and to the host school for a \$20 penalty.
- 2) The team that is unable to play a scheduled game shall, if the opposing team is **unable** to reschedule the game, forfeit the game. The forfeiting team will be liable to the opposing team for a \$25 penalty and to the host school for a \$20 penalty.
- 3) If both teams **mutually agree** to not play a scheduled game and it is not rescheduled, both teams are charged with a loss. Each team will be liable to the host school for a \$10 penalty.
- 4) If one or both teams are not able to play a scheduled game, mutually agree to reschedule the game, and notify the Schedule Chairman of their desire to reschedule the game, the originally scheduled game will be officially cancelled without penalty to either team, except for the financial penalty of \$20 (paid to the host school) which will be assessed to the school that initiated the reschedule. However, once the rescheduled date is agreed upon by the coaches (and the Schedule Chairman is notified), or, alternatively, is determined by the Schedule Chairman (if requested to do so or if the coaches fail to agree on a date), it is the responsibility of both teams to play the rescheduled game as if it was the originally scheduled game. If the game cannot be rescheduled, it will go unplayed with both teams being charged with a loss.
- 5) If scheduled games are not able to be played for reasons **beyond a team's control** (normally a school or parish required event) and the Schedule Chairman both agrees with the "beyond control" reason and is unable to reschedule the game, the game will go unplayed with neither team being given a win or charged with a loss. There will be no financial penalties in these situations.
- 6) A rescheduled game is the financial responsibility (e.g., paying for new referees, compensating the new host school for the gym use, etc.) of the team(s) initiating the reschedule.
- 7) Teams failing to show up for a game will immediately be placed on probation, forfeit the game (unless the opposing school desires and can work out a reschedule date), and compensate the host school \$20 for the vacancy and pay a \$25 fine to the opponent's school.

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## ARTICLE II - OFFICIATING

### Section 1 - Referees

There are three classes of referees. **Certified** referees are patched by the IHSA. **Experienced** referees have passed the IHSA test and have worked at least 25 games. **Trained** referees have read the rulebook and received instruction on floor mechanics. (Note - One of the goals of this Association is to provide an environment and an opportunity for young/new referees to gain the experience that will allow them to make mistakes, learn, and progress towards higher levels of officiating. The Association expects fans, coaches, and players to recognize and accept this philosophy, just as they recognize and accept that both players and coaches also make mistakes, learn, and progress while playing basketball games.)

### Section 1.1 - Regular Season Officiating Standards

All regular season league games shall be *officiated* within the following minimum standards:

Conference	Grade	Officials
DuPage Parochial Conference	7 <sup>th</sup> and 8 <sup>th</sup> Grades	Two certified referees
DuPage Parochial Conference	5 <sup>th</sup> and 6 <sup>th</sup> Grades	One certified referee and one experienced referee
DPL West Conference	7 <sup>th</sup> and 8 <sup>th</sup> Grades	One certified referee and one experienced referee
DPL West Conference	5 <sup>th</sup> and 6 <sup>th</sup> Grades	One experienced referee and one trained referee

## **Section 1.2 - Post-Season Officiating Standards**

All post-season tournament games shall be *officiated* by two certified referees.

## **Section 1.3 - Regular Season Referee Assignment and Compensation**

Referees for all regular season league games will be *assigned and paid* as follows:

- 1) **DuPage Parochial Conference** - Certified referees are assigned by the Association and paid by the host school in cash with host school funds, using the allowance provided by the Association (credited against the league fee). Other referees are assigned by the host school and paid by the host school with host school funds, using the allowance provided by the Association (credited against the league fee).
- 2) **DPL West Conference** - All referees are assigned by the host school and paid by the host school with host school funds, using the allowance provided by the Association (credited against the league fee).

## **Section 1.4 - Post-Season Referee Assignment and Compensation**

All referees for post-season tournament games will be *assigned* by the Association and *paid* by the host school in cash with host school funds, using the allowance provided by the Association (credited against the league fee)..

## **Section 1.5 - Referee Appearance**

All referees must maintain a professional appearance, which at a minimum includes a standard black and white striped shirt (tucked into the trousers), black pants, and clean shoes (black court shoes preferred).

## **Section 2 - Official Timer and Scorer**

All games shall have an official timekeeper and an official scorer.

### **Section 2.1 - Official Timer and Scorer Compensation**

The timekeeper and scorer will be scheduled by the host school and paid by the host school with its own funds. An allowance will be granted (credited against the league fee) to host schools by the Association to help defray the cost of these workers.

### **Section 2.2 - Official Timer and Requirements**

The selection of the official scorer and timekeeper shall be left to the discretion of the host school, with no quality restrictions imposed by the Association beyond the requirements that they be trained and that they be no younger than 7th graders.

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## **ARTICLE III - GAME OPERATIONS**

### **Section 1 - Adherence of IHSA Rules**

IHSA rules, except as modified by these By-Laws, shall be adhered to.

### **Section 2 - Length of Quarters**

League games shall consist of four quarters, with quarters five minutes in duration for 5th and 6th grades, and six minutes for 7th and 8th grades.

#### **Section 2.1 - Overtime**

Regular season league games in which the score is tied at the end of four quarters shall play up to two overtime periods of two minutes in duration. Games still tied after the second overtime period shall end in and be recorded as a tie (with each team being given 1/2 of a win and 1/2 of a loss). League tournament games will also have two minute overtimes, but will play as many overtime periods as necessary to decide a winning team.

### **Section 3 - Cancellation of Games**

Cancellation of games for reason of adverse weather conditions shall be the right of the host school or an Officer of the Association.

### **Section 4 - Team Late Arrival**

Should either team fail to arrive and be ready for tip-off by five minutes after the scheduled starting time of the game, that team shall forfeit the game.

### **Section 5 - Referee Late Arrival**

Should one of the referees not arrive by five minutes after the scheduled starting time of the game and a qualified replacement is not readily available, the game shall proceed with one referee (provided that referee meets the minimum referee requirement of the missing official). Should neither referee arrive by five minutes after the scheduled starting time of the game, the game is officially postponed and will be rescheduled by the Schedule Chairman.

## Section 5.1 - One Referee Compensation

In situations where one league assigned referee must officiate a game alone, that referee shall receive a 1/2 rate premium pay for the game, in addition to the base rate.

### Section 5.1a - Late Referee Compensation

In situations where one referee is officiating a game alone and the other league-assigned referee arrives late, the tardy referee should be paid a pro rata fee based on the full quarters worked (likewise, the first referee should receive a pro rata premium). In all cases of tardy or absent referees, head coaches should inform their respective Board of Control member, who in turn will notify the person who assigned the referee (either the host school or the Assignment Chairman).

### Section 5.1b - Residual Referee Fees

Any residual referee fees resulting from a league assigned referee not showing up for a game or being tardy may be retained by the host school and need not be refunded to the Association.

## Section 5.2 - Referee Single Game Compensation

League assigned referees working single games (i.e., games not part of a two or three games set) shall receive a 1/2 rate premium pay for the game, in addition to the base rate.

## Section 6 - Late Scorer/Timekeeper Arrival

Should the official scorer and/or timekeeper not arrive by the scheduled starting time of the game, the game shall proceed using personnel selected by the referees, in the following order:

- 1) qualified volunteers
- 2) assistant coaches
- 3) reserve players

## Section 7 - 3-Point Shot Rule

The Association will use the 3 point shot rule for all grade levels, to the extent that the gym floor is partially or completely marked with a 3 point arc.

## Section 8 - Time-outs Per Game

Time-outs will be limited to three per game (excluding those earned by rule for overtime periods).

## Section 9 - Common Fouls and Bonus Rule

All teams will follow IHSA free throw shooting rules (currently shooting free throws for common fouls beginning with the 7th team foul in a half, and double bonus starting with the 10th foul in a half), and no longer utilize the 15 foul "point and ball" penalty.

### Section 9.1 - 5<sup>th</sup> Grade Free Throw Line

For 5th grade games, the host school shall place a temporary (e.g., masking tape) free throw line on the court that is one foot closer to the basket than the official distance.

## Section 10 - Pressing Rules

Full court pressing is permitted, except as restricted below:

### DPL Conference

Grade/Gender	Rule
7 <sup>th</sup> and 8 <sup>th</sup> Grade	May full court press at any time, except during which they have a 15 point or greater lead
6 <sup>th</sup> Grade	May full court press only during the 4 <sup>th</sup> quarter (plus all overtime periods), and then only if the pressing team has a lead of less than 10 points
5 <sup>th</sup> Grade	May full court press only during the last minute of the 4 <sup>th</sup> quarter (plus all overtime periods), and then only if the pressing team has a lead of less than 10 points

### DPL West Conference

Grade/Gender	Rule
7 <sup>th</sup> and 8 <sup>th</sup> Grade	May full court press only during the 4 <sup>th</sup> quarter (plus all overtime periods), and then only if the pressing team has a lead of less than 15 points
6 <sup>th</sup> Grade	May full court press only during the last two minutes of the 4 <sup>th</sup> quarter (plus all overtime periods), and then only if the pressing team has a lead of less than 10 points
5 <sup>th</sup> Grade	May full court press only during the last minute of the 4 <sup>th</sup> quarter (plus all overtime periods), and then only if the pressing team has a lead of less than 10 points

## **Section 10.1 - Definition of Pressing**

To not be considered full court pressing, the defensive team must return to its backcourt as soon as the offensive team gains clear possession of the ball. However, the offensive team forfeits its right to protection under the "no press rule" on any play in which it attempts to fast break (i.e., move the ball upcourt before all the defensive players have an opportunity to return to their backcourt). Defensive players may defend against a fast break in their frontcourt and not be considered to be full court pressing.

## **Section 11 - Technical Fouls and Flagrant Fouls**

The second technical foul against any coach or player shall be considered flagrant.

### **Section 11.1 - Reporting Flagrant Fouls**

All flagrant fouls are considered to be unsportsmanlike and are to be reported to the Commissioner within 48 hours by the head coach of the offending team.

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## **ARTICLE IV - HOST SCHOOL RIGHTS AND RESPONSIBILITIES**

### **Section 1 - Gym and Facility Requirements**

The host school shall be responsible for providing facilities that participating teams might reasonably expect in order to play a basketball game. At a minimum (but not limited to) this should include:

- 1) a properly lined court free of hazardous conditions
- 2) an adequately sized court
- 3) proper goals fit for the purpose
- 4) a timekeeping device
- 5) a suitable place for changing clothes
- 6) three basketballs for each team to warm up with
- 7) 20 pullover jerseys (10 each of two different colors), with numbers and relatively clean
- 8) a first aid kit in the vicinity of the court

### **Section 2 - Game Basketball and Scorer's Table Requirements**

The host school is required to provide a game basketball of good quality and an official scorebook, and have available at the scorers' table a copy of these By-Laws.

### **Section 3 - Host School Referee Requirements**

The host school shall provide two referees for all DPL West Conference regular season games played in the host's gym, and one referee for all DuPage Parochial Conference (5th and 6th grades) regular season games played in the host's gym.

#### **Section 3.1 - Selection of Referees**

The selection of the referees is left solely to the discretion of the host school, with no restrictions other than that they meet the minimum requirements as described in Article II, Section 1 of the By-Laws.

#### **Section 3.2 - Referee Remuneration**

The host school may remunerate the referees (other than those assigned by the Association), but without recourse to the Association. However, the host school may use the allowance provided by the Association (credited against the league fee) towards any remuneration paid.

### **Section 4 - Assignment of Scorer and Timekeeper**

The host school shall provide an official scorer and timekeeper for all League games played in the host's gym.

#### **Section 4.1 - Official Scorer and Timekeeper Requirements**

The selection of the official scorer and timekeeper is left to the discretion of the host school, with no restrictions other than they be trained and no younger than in 7th grade.

#### **Section 4.2 - Scorer's Table Protocol**

It shall be the responsibility of the host school to assure that only the two official scorers sit at the scorers' table (i.e., no friends or guests), and that every effort be made to have impartial scorekeepers. In addition, each team may have one representative sit at the table.

#### **Section 4.3 - Official Scorer and Timekeeper Requirements**

The host school may remunerate the scorer and timekeeper, but without recourse to the Association.

## **Section 5 - Game Postponement**

The host school shall have the right to postpone games without prior approval of an Association Officer only in situations of adverse weather conditions or other event that precludes use of the gym.

### **Section 5.1 - Postponement Notification**

In the event the host school does postpone a game due to weather conditions, it is the host school's responsibility to put forth its best effort to notify all teams affected by the postponement, as well as the referees.

## **Section 6 - Maintaining Game Start and Completion Times**

In order to maintain the scheduled starting and completion times of League games, the host school shall have the right to disallow warm-up time before a game and to reduce the half-time break to, but not less than two minutes.

### **Section 6.1 - Game Overruns**

Game overruns not averted by steps taken pursuant to Section 6 must be accepted by the host school without circumventing the rules.

## **Section 7 - Charging for Admission**

The host school shall have the right to charge an admission fee to guests.

### **Section 7.1 - Admission Fees**

Admission fees are limited to \$1.00 for students, \$2.00 for adults, and \$4.00 for families. Schools are encouraged to set fees below these limits.

### **Section 7.2 - Free Admission**

Admission fees may **not** be charged to players, cheerleaders, and coaches arriving for their scheduled game, nor to teachers or principals for any games involving their students.

## **Section 8 - Tournament Player Introductions and Presentations**

Schools hosting trophy round tournament games shall be responsible for formal player introductions and award presentations.

## **Section 9 - Code of Spectator Conduct**

In order to demonstrate both the Association's and the school's belief in and requirement of sportsmanlike conduct by spectators, host schools shall be required during the months of November and December to give each fan entering the gym to watch an Association sponsored game, a copy of the Association's Code of Spectator Conduct.

### **Section 9.1 - Code of Spectator Conduct Violations**

Host schools are expected to appropriately handle violations of the Code of Spectator Conduct. This would include directly confronting spectators committing gross misconduct, and notifying the athletic director of the school "owning" any fan guilty of either gross misconduct or any incident of disruptive behavior (even if the spectator is not confronted).

#### **Section 9.1a - AD Actions on Code of Spectator Conduct Violations**

Any athletic director who is informed of fan misconduct is expected to take appropriate action, especially if such conduct is gross misconduct or if disruptive behavior is a recurring problem with a particular spectator.

## **Section 10 - Keeping Non-Players off the Court**

It is recommended that host schools take the actions necessary to keep non-players off of the court during the pre-game warm-up period and during halftime.

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# **ARTICLE V - GENERAL**

## **Section 1 - Team Commitments and Class Size Declarations**

Schools must commit themselves to participation and submit class size declarations to the Schedule Chairman by September 15th for the upcoming season.

### **Section 1.1 - Gym Availability Schedules**

Gym availability schedules must be submitted to the Schedule Chairman by September 15th.

#### **Section 1.1a - Placing Four or More Teams in One Grade**

If a school places four or more teams of one gender from one grade level into the Association, at least two of those teams must play in the DuPage Parochial Conference (i.e., two must be "A" teams). However, a school may petition to the Competition Committee in order to have the second "A" team converted to a "B" team (thus, the school would have three equally split "B" teams in the DPL West Conference).

### **Section 1.1b - Seeding of Multiple Teams in One Grade**

If a second (or third, etc.) squad from one school participates in the same grade level of the DuPage Parochial Conference as its first squad, the seeding and tier assignments will be based on the distribution of the school's six best players (i.e., the class size and prior year record will be modified based on the distribution of those six players).

### **Section 1.2 - Principal Support Agreements**

Principal Support Agreements must be submitted to the Association President prior to the first regular season game.

### **Section 2 - Team Roster Submission**

Team rosters of all teams must be submitted to the DPL West Conference Commissioner by the Board of Control member of each school prior to the first league game. All games played without a roster on file will be forfeited.

### **Section 2a - Definition of "A" Team Players**

"A" team players are defined as the players from the squad containing at least the six best players from a grade.

### **Section 2.1 - Team Roster Requests**

Team rosters may be made available by the Commissioner, at his/her discretion, to coaches of other teams if requested for the purpose of investigating roster rule violations. If released, the roster in question would be given to the Board of Control member of the school of the requesting coach.

### **Section 2.2 - Changes to Rosters**

Changes to rosters may be made only with the permission of the Commissioner.

### **Section 3 - Gym Time Requirements**

Member schools that have a school gymnasium must provide at least 6.5 hours of gym time per team (for teams playing 10 game schedules, 7.5 hours for teams playing 12 game schedules) for regular season home games, occasional neutral site games, and tournament games.

### **Section 3.1 - Monitoring/Staffing of Other Gyms**

Schools that do not have a gymnasium will be expected to monitor/staff any high school or public school gyms that the Association uses for regular season or tournament games.

### **Section 3.2 - Gym Time Deficiency Fees**

Schools that do not have a gymnasium or otherwise are unable to meet minimum gym administration requirements may be required to pay a League fee premium of per deficient game (\$15 for schools without a gym; \$25 for schools with a gym but unable to meet the minimum requirement).

### **Section 3.3 - Gym Time Excess Credits**

Schools playing more games in their gym than the minimum requirement will receive a \$20 per game credit against their league fee.

### **Section 4 - Traveling Trophies**

Traveling trophies will be presented to the top team in each division of each Conference based on the final standings of regular season play, and to the tournament champions and second place teams in League tournament play.

### **Section 4.1 - Returning Traveling Trophies**

The Board of Control representative from each member school shall be responsible for delivering to the Association President by January 15th all of the traveling trophies won by that school during the preceding season. Schools failing to deliver these trophies by the due date shall be subject to a \$50 per trophy late fee.

### **Section 4.2 - 8<sup>th</sup> Grade Champion Individual Awards**

Individual awards will be presented to the rostered players on the 8th grade tournament championship teams.

### **Section 4.3 - Equity of Awards**

Awards should be comparable across Conferences.

### **Section 5 - All-Star Recognition**

There will be no All-Star games nor All-Star recognition.

### **Section 6 - Familiarity with these By-Laws**

It is the responsibility of all coaches to be familiar with these By-Laws and IHSA basketball rules. Schools failing to comply with the By-Laws are subject to disciplinary action, including expulsion from the Association.

## Section 7 - Unsportsmanlike Behavior

Unsportsmanlike behavior by players, coaches, or fans is prohibited.

### Section 7a - Prohibition on Videotaping Games

Using videotaped games of opposing teams for game planning or for any coaching purposes is considered unethical and, as such, is a violation of Association rules. Videotaping one's own team for use by the coaching staff is an acceptable practice.

#### Section 7.1 - Technical Foul Ramifications

All technical fouls against a coach or player for unsportsmanlike behavior (especially, but not limited to, verbal confrontations with referees or inappropriate displays of anger, aggression, or intimidation) shall carry a minimum one game suspension (self-imposed, beginning with the next Association sponsored game). See Section 7.3 below for penalties.

#### Section 7.2 - Coach and Player Suspensions

When serving a suspension, a coach is not permitted to attend the game(s) being suspended from (i.e., may not be in the gym building during the game), and a player, while allowed in the gym, is not permitted to be in uniform.

#### Section 7.3 - Penalties for Technical and Flagrant Fouls

Penalties for technical and flagrant fouls:

Person Assessed	Assessed Foul	Resulting Suspension
Coaches	1 technical four (first offense)	1 game suspension
	1 technical foul (second offense)	2 game suspension
	1 technical foul (third offense)	3 game suspension
	1 technical foul (fourth offense)	1 year suspension
	2 technical fouls issued concurrently (same incident)	1 game suspension*
	2 non-concurrent technical fouls in one game	2 game suspension* (but counts as one offense), plus extra game(s) suspension if this is a second (or third) offense
Players	1 technical foul (first offense)	Probation for season
	1 technical foul (additional offenses)	1 game suspension
	All flagrant fouls (personal and technical)	Minimum one game suspension, may be more depending on severity of foul
Coaches & Players	Gross misconduct	Minimum 1 game suspension, plus additional game suspensions depending upon the severity of incident (as determined by the Conference Commissioner)

\* Plus ejection from game

#### Section 7.4 - Reporting Technical and Flagrant Fouls

All technical fouls for unsportsmanlike behavior (except player first offenses), all flagrant fouls, and all incidences of gross misconduct shall be reported to the Conference Commissioner by the head coach of the team that the foul was assessed against or the incidence was committed by. The Commissioner will then determine the length of the suspension (if beyond the one game minimum), verify that the suspension was served, and notify the school's athletic director of the foul or incident.

#### Section 7.4a - Head Coach Suspension Responsibility

Head coaches are responsible for both communicating reportable fouls and enforcing self-imposed suspensions (their own, their coaches', and their players') under penalty of game forfeitures and the coach's own (additional) suspension.

#### Section 7.5 - Controlling Player and Fan Behavior

Coaches are expected to control the behavior of their players and exert influence in controlling unsportsmanlike behavior of their fans.

#### Section 7.5a - Reporting Unsportsmanlike Behavior

All instances of disruptive and/or unsportsmanlike behavior of spectators should be reported (by coaches, athletic directors, or host school administrators) to the athletic director of the school "owning" the fan. See Article IV, Section 9.1a for the responsibilities of the athletic director receiving reports of fan misconduct.

#### Section 7.6 - Technical Fouls Against Fans or Bench Personnel

All technical fouls against fans or bench personnel, if imposed after a warning to the head coach by either a game referee or a host school administrator, shall carry an automatic, self-imposed one game suspension of the head coach (specifically the next Association sponsored game).

## **Section 7.7 - Serving a Suspension**

When serving a suspension, the coach is not permitted to attend the game(s) being suspended from (i.e., may not be in the gym building during the game), and the player, while permitted to be in the gym, may not be in uniform nor sit in the vicinity of the bench.

## **Section 8 - Participation in Boys Leagues and Girls Leagues**

The Leagues will be set up on the basis of separate boys leagues and girls leagues. Participation of girls as active players in boys leagues or boys as active players in girls leagues is prohibited.

## **Section 9 - Expectation of Team Effort**

The Leagues are competitive by design. It is expected that teams will put forth their best effort to win all games.

## **Section 10 - Player Requirements as Students**

Players must be full time students registered in their respective school.

### **Section 10.1 - Four Year Eligibility**

Players are subject to a four year eligibility rule, such that a player is designated as:

- 1) a 5th grader for the school year in which he/she first enters the 5th grade of any public or private school.
- 2) a 6th grader for the school year in which he/she is enrolled in any public or private school next following the year he/she is designated as a 5th grader.
- 3) a 7th grader for the school year in which he/she is enrolled in any public or private school next following the year he/she is designated as a 6th grader.
- 4) an 8th grader for the school year in which he/she is enrolled in any public or private school next following the year he/she is designated as a 7th grader.

### **Section 10.1a - Player Ineligibility**

A student is not eligible to participate in Association sponsored games after he/she has completed the school year in which he/she was designated as an 8th grader.

### **Section 10.2 - 5<sup>th</sup> Grade Minimum Eligibility**

Under no circumstances will students registered in grades below 5th be eligible to participate in Association sponsored games.

### **Section 10.3 - Grade Level Playing Eligibility**

Players may play in games of their own grade or any upper grade; they may not play in a lower grade game.

### **Section 10.3a - Playing on Multiple Teams**

When schools that have more than one squad on a grade level of a conference, rostered players may not play across squads (i.e., play for two or more squads in the same league).

### **Section 10.4 - Player Participation and Non-Rostered Players (Call-Ups)**

Participation in conference games will be allowed as herein provided:

- 1) "A" team players (DuPage Parochial Conference) are ineligible to participate in DPL West Conference games on their grade level.
- 2) Players from a lower grade team ("A" or "B") or the "B" team of the same grade (collectively - lower level teams) may participate as a "non-rostered substitute" in an upper level regular season game in accordance with the following restrictions:
  - a. A team with only 5 of its 6 or more rostered players in attendance may use one non-rostered substitute.
  - b. A team with 4 or 3 of its 6 or more rostered players in attendance may use two non-rostered substitutes.
  - c. A team with only 4 of its 5 rostered players in attendance may use one non-rostered substitute.
  - d. A non-rostered player may appear in no more than two quarters (with overtimes being considered part of the 4th quarter) of any game that the player is participating in as a substitute. Within the two quarter appearance limit, the non-rostered player must also meet the minimum playing time of 5 minutes (6 minutes for 8th grade).
  - e. A player may serve as a non-rostered substitute only twice during the season.
  - f. Also see Section 10.4a below.
- 3) Players from lower level teams ("A" or "B") may not participate in upper grade tournament games, regardless of the number of players in attendance. Note - This would result in a forfeit for the upper level team if there were not enough players to play the game.
- 4) At least 50% of the players on any team participating in the DPL West Conference must be from that grade level. This 50% test is applied at the time of each and every conference game.
- 5) Non-rostered substitutes who will play in more than the maximum two quarters of an upper level game must be declared (with a statement accepting a game forfeit) to the opposing coach and the scorer's table prior to the player seeing action in a third quarter. If it is determined by the Commissioner that a coach used a non-rostered player in more than two quarters of an upper level game without having made this required advanced declaration (i.e., of accepting a game forfeiture), the upper level game will be forfeited (just as if the coach had accepted the forfeit in advance) and the head coach of that team will be considered to have committed gross misconduct under the sportsmanship rules (for the misconduct penalty, see Article V, Section 7.3). Assistant Secretaries and opposing coaches should be notified immediately of these situations so that scores and standings can be adjusted.

#### **Section 10.4a - Declaring Non-Rostered Players (Call-Ups)**

Coaches using non-rostered players must declare the name and number of those players to both the opposing head coach and the official scorer prior to the start of the game. Failure to do so results in that player becoming ineligible for the game, and if the player then enters the game, it will be automatically forfeited. In addition, the head coach of the team that played the ineligible player will be considered to have committed gross misconduct under the sportsmanship rules (for the misconduct penalty, see Article V, Section 7.3).

#### **Section 10.4b - Post-Season Tournament Eligibility**

In order to be eligible for conference post-season tournament play, a player must be on the active roster of his/her team for at least 50% of the team's regular season conference games.

#### **Section 10.5 - DPL West Splitting of Teams**

Schools entering more than one team from a grade level in the DPL West Conference (e.g., two 6th grade girls teams) must use their best effort to split the teams equally as to skill/talent.

#### **Section 10.6 - Exceptions for Accepting Teams into the DPL West**

Teams may be accepted into the DPL West Conference even if they fail to meet the requirements of Section 10.4 (above) if, in the opinion of the Officers of the Association, it is in the collective best interest of the school and the Conference based on the facts and circumstances known by the Officers at the time of granting the exception. Any such exception must be approved by the Association's Competition Committee.

#### **Section 11 - Limitation of Player Appearances**

Players are limited to appearances in 6 game quarters per day, unless the entire team plays more than one game per day. Overtime periods are considered extensions of the 4th quarter.

##### **Section 11.1 - Playing Time**

Players who dress for a game must play at least the equivalent of one quarter per game, including tournament games. However, no team shall be required to play more than ten players for the minimum 5 minutes (6 minutes for 8th grade), and no team shall be required to play more than the number of players on the opponent's squad.

##### **Section 11.2 - Playing Time Rule Violations**

The Association President shall have the authority and responsibility to send qualified observers to selected games in order to spot check for rule violations (player minimum and maximum playing time, as well as any other Association rules), and to pay these observers up to \$25 per game. The annual budget for paid observers is \$200. Coaches violating the minimum and maximum playing time rules shall be **suspended** for one game, the game in question shall be **forfeited**, and the team shall be placed on **probation**.

#### **Section 12 - Coaches Remaining with their Team**

Coaches must remain with their team at all times when in a host school.

#### **Section 13 - Protests**

The Association will not hear protests of games. However, coaches are encouraged to report suspected By-Laws violations of other schools to an officer of the Association. (Note - The Association may, upon investigation, impose penalties on violators.)

#### **Section 14 - Referee Evaluation Forms**

Each school with teams participating in the Association is encouraged to submit referee evaluation forms during the regular season.

#### **Section 15 - Teams with Similarly Colored Uniforms**

In the event that two teams have similarly colored uniforms and a coach or referee requests that one team use pullover jerseys, the team with the fewer number of players shall wear the pullovers. In the event that both teams have the same number of players, a coin flip shall determine who will wear the pullovers.

##### **Section 15.1 - Illegal Uniforms**

Players wearing illegal numbers or otherwise illegal uniforms (e.g., t-shirts of the wrong color worn under the jersey or compression shorts of the wrong color under the shorts) will not be permitted to play. Game officials should not make exceptions, except as noted below.

##### **Section 15.2 - Uniform Exceptions**

The only two exceptions to the rule which allows only t-shirts of the same color as the principal color of the jersey are:

- 1) teams that are required to wear pullovers provided by the host school, or
- 2) if all (100%) of the players have the same colored t-shirt (e.g., if two of eight green jersey'd players are wearing green t-shirts, then both are acceptable under IHSA rules. If seven of eight green jersey'd players are wearing white t-shirts, that is not acceptable and the white t-shirts must be removed. If all 8 players are wearing white t-shirts under their green jerseys, they are considered "uniform" and are an acceptable exception.)

### **Section 16 - Practice Basketballs**

In situations where the host school fails to provide at least three practice basketballs for each team, any other available basketballs (the host school's or either team's) must be shared equally up to the point both teams have at least three basketballs.

### **Section 17 - Use of Junior Size Basketball**

5th and 6th grade boys teams and all girls teams will use a junior size basketball (28.5", as prescribed by the IHSA for girls basketball) for all games.

### **Section 18 - Non-Player Bench Personnel**

Non-player bench personnel are limited to three in number.

### **Section 19 - Waiving Violations or Modifying Penalties**

Any rule violation may be waived or prescribed penalty modified by a unanimous vote of the Officers of the Association.